



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
MINUTES**

**Thursday, May 18, 2017
Woodstock Education Centre**

Council Members Present:

- Andy Saunders – SD 02
- Heather Hogan – SD 03
- Miriam Grant – SD 04
- Andrew Corey – SD 05
- Stephanie Haslam – SD 06
- Terry Pond – SD 07
- Sean Winslow – SD 08
- Jane Buckley – SD 09 – Vice Chair
- Kimberley Douglas – SD 10 – Chair
- Mark Noël – SD 13

Council Member Regrets:

- Faith Kennedy – SD 11
- Wallace Carr – SD 12
- Darrah Beaver – First Nations

ASD-W District Staff Present:

- David McTimoney, Superintendent
- Shawn Tracey, Director of Finance and Administration
- Dianne Kay, Director of Curriculum and Instruction
- Susan Young, Data and Accountability Supervisor
- Jason Humprey, Director of Communications
- Carol Clark-Caterini, Executive Assistant to the Superintendent and District Education Council

Guests:

- Media (1)
- Members of the public (2)

Vacancies:

- Vacant – Sub-district 1
- Vacant – Student Representative

Call to Order / Comments by the Chair

Kimberley Douglass, Chairperson called the meeting to order at 6:36 p.m. and she welcomed everyone to the public meeting at the Fredericton Education Centre. Kimberley also acknowledged that this meeting was held on unceded Wolastoqiyik territory.

Approval of the Agenda – May 18, 2017

The May 18, 2017 agenda was approved by consensus with a change made to the number of Superintendent reporting periods for the monitoring reports, i.e..... (2 of 2) instead of (1 of 1).

Approval of Minutes from Previous Meeting – April 20, 2017

The April 20, 2017 minutes were approved by consensus. It was asked if the final sustainability study notes that were taken on May 4, 2017, for the Kingsclear Consolidated School, needed to be approved. **ACTION:** These minutes will be approved at the upcoming public meeting on June 8, 2017.

Business Arising from the Minutes

Capital Improvement Projects

A report that included all priority 1 projects from 1-39 was shown by the Superintendent. Shawn explained that as emergencies arise, the order of priority may need to change on this lists. Councilors had been made aware of this list as it had been previously saved to their DEC Portal for review.

MOTION

.....I move to approve the Capital Improvement Projects for 2018-2019 from 1 to 39 as outlined in tonight's meeting.

Moved: Jane Buckley

Seconded: Stephanie Haslam

Motion Carried

Major Capital Construction Projects

A report called District Multi-Year School Infrastructure Proposal 2017 was also shown by the Superintendent. The Proposed Major Capital List for 2018-2019 was also included in this report. Councilors had been made aware of this report as it had been previously saved to their DEC Portal for review.

MOTION

.....to move the Superintendent Report ASD-W-EL6 to this part of the meeting.

Moved: Mark Noël

Seconded: Sean Winslow

Motion Carried

Superintendent Monitoring Report:

ASD-W-EL6: Effective Use of Schools - the Superintendent presented a report called *ASD-W-EL6: Effective Use of Schools* as per the Annual Planning Cycle. This report is presented twice per year and is also posted publically on the ASD-W website.

Councillor Noël asked if the functional capacity formula could be changed for the Province as the formula that the Department of Education and Early Childhood Development has implemented does not include the pre-school children that they have approved to be housed in our schools. The Chairperson recommended that the question be brought forward at the Minister's Forum for further discussion.

The Superintendent responded to a question if ASD-W would be preparing a boundary review, with information of a most recent study done by Ernest & Young for the Southside schools. At this time, our team of professionals within ASD-W would like to have an opportunity to study the City of Fredericton -Northside schools.

Shawn Tracey presented a detailed Infrastructure report that included information on all 69 schools in ASD-W. Included in this report, is a list of "triggered" schools as of March 2017. The lists includes: **Chipman Forest Avenue School (26.1%), Doaktown Elementary School (69 students), McAdam Avenue Elementary School (74 students), Minto Memorial High School (27.7%) and Gagetown School (91 students).** **ACTION:** School Infrastructure Reports will be uploaded to the DEC Portal for Councillors to review.

Councillor Mark Noël asked if closing a section of a school was considered to alleviate the cost per student/square footage. Shawn explained that the major facility expenses of operating a building is the electrical/heating costs and that all data pertaining to efficiencies are definitely reviewed. A motion is needed to approve or deny the 2018-2019 Major Capital List and the submission of the Multi Infrastructure Plan that includes the list of ASD-W trigger schools.

MOTION

.....I move that this list (Proposed Major Capital List for 2018-2019), in order as shown in the report (#1 – LHHS and ending with #11 – GSMS) be approved.

Moved: Jane Buckley

Seconded: Heather Hogan

Clarification was given to identify the Major Capital Projects for 2018-2019 as: (1) Leo Hayes High School (continuation from priority list 2015-2016) shop and skill trades addition & upgrade, (2) Hanwell School New Build, (3) Oromocto High School – Midlife Upgrade, (4) Woodstock High – Midlife Upgrade, (5) Carleton North High – Midlife Upgrade, (6) Replacement School (Forest Hill & Liverpool Elementary), (7) Town of Oromocto Study K-8 Schools, (8) Chipman/Minto School Study, (9) Carleton North Drawing Area Schools Study, (10) Replacement School for Devon Middle School, and (11) Replacement School for George Street Middle School.

A discussion followed to keep **Leo Hayes High School as priority #1 and the build of a new Hanwell School as priority #2.**

AMENDMENT

..... Numbers 7, 8, and 9 be removed from the Major Capital Construction Lists and be submitted separately as "Study Projects" 1, 2 and 3.

Moved: Mark Noël

Second: Stephanie Haslam

Motion Carried

AMENDMENT

.....That the new Hanwell School become Priority #1 and Leo Hayes High School become Priority #2.

Moved: Mark Noel

Seconded: Sean Winslow

Motion Defeated

The Amended Motion now reads

.....I move that this list (Proposed Major Capital List for 2018-2019), in order as shown in the report (#1 – LHHS and ending with #11 – GSMS) and with the numbers 7, 8, and 9 removed from the Major Capital Construction Lists be submitted separately as “Study Projects” 1, 2 and 3. The motion was carried with the 1st amendment.

MOTION

.....To approve the School Infrastructure Report as presented by Shawn Tracey

Moved: Terry Pond

Seconded: Mariam Grant

Motion Carried

Superintendent Monitoring Report:

ASD-W-EL7: Sustainability of Schools - the Superintendent presented a report called *ASD-W-EL7: Sustainability of Schools* as per the Annual Planning Cycle. This report is presented twice per year and is also posted publically on the ASD-W website. Included in this report is a list of triggered and exempted schools. Each school was discussed, including the Doaktown Elementary School that was just chosen for a pilot program called *FLORA – French Learning Opportunities in Rural Areas*.

MOTION

.....That the Doaktown Elementary School be exempted for one year.

Moved: Mark Noël

Seconded: Sean Winslow

Motion Carried

MOTION

.....That the McAdam Avenue School be exempted for one year.

Moved: Sean Winslow

Seconded: Mark Noël

Motion Carried

MOTION

.....That the Gagetown School be exempted for four years.

Moved: Jane Buckley

Seconded: Sean Winslow

Motion Carried

ACTION: Councillor Mark Noël requested for the DEC Chairperson, to bring his concerns forward at the upcoming Minister’s Forum, about schools that are not built for 100 students being added to a trigger lists.

A request was made for the Chipman and Minto schools to be further discussed, as a potential K-12 setting in both the Village of Chipman and the Village of Minto. The other alternative is to combine high school students to support their programs.

MOTION

.....Based on the Major Capital Project Studies, I move that we exempt the Minto Memorial High School and the Chipman Forest Avenue School for one year.

Moved: Jane Buckley

Seconded: Terry Pond

Motion Carried

Councillor Jane Buckley referenced the Burton Elementary School, and considering the projected enrollment numbers declining, the functional capacity of the Burton Elementary School, the functional capacity of the Town of Oromocto schools that could support additional students and the substantial financial investment to the school this summer as reasons for her following motion.

MOTION

.....To study the Burton Elementary School based on these reasons.

Moved: Jane Buckley

Seconded: Sean Winslow

Motion Defeated

It was noted that the Burton Elementary School had been studied twice previously in recent years. The recent Sustainability Study resulted with the school being exempted for four years. A discussion followed, and consensus was given for the Town of Oromocto School Study to include the Burton Elementary School.

Correspondence / Announcement

A letter acknowledging Sub-district 1 vacancy was received from the Minister of Education and Early Childhood Development.

The District Education Council has written a letter to Sub-district 1 schools and Parent School Support Committees (PSSC) seeking an interest in the District Education Council.

Chairperson Kimberley Douglass acknowledged a recent Provincial announcement of a Major Capital Construction Project for a new gymnasium and cafeteria at the Connaught Street Elementary School in the amount of \$4.3 M.

Councilor Mark Noël was concerned about the Connaught Street School project being approved when it was not identified as a priority by the District Education Council. Although Councilor Noël was pleased to have the funding for this project, amount of funding for the staff and students at Connaught Street Elementary School, he wanted his concerns to be made known that the Council should have been notified of this decision prior to the announcement. **ACTION:** Councilor Kimberley Douglass will bring this concern forward at the upcoming Minister's Forum.

New Business

Bath Community School – Educational Specifications

Shawn Tracey presented a report called *Summary of Bath Community School Educational Specifications: Major Renovation and Addition*. In addition to this report, a diagram was shown of the facility's proposed layout.

It was asked if the proposal was large enough to support the Bath Community School needs. Shawn confirmed that additional space had been requested by the School Principal and the Community. The request was submitted to the Department of Education and Early Childhood Development but it was denied. Approval was given for one additional classroom rather than three requested classrooms. Shawn confirmed that the school has an operating elevator to access the second floor and that the projected enrollment supported 10 classrooms. It was noted that space was needed for the stage/music area. Councilor Mark Noel requested to go on record saying the Department of Education and Early Childhood Development should have collaborated with the Council prior to making their decision.

MOTION:

.....a motion to approve the Bath Community School – Educational Specifications as presented tonight.

Moved: Jane Buckley

Seconded: Sean Winslow

Motion Carried

Committee Reports:

The **District Hiring Committee** spent time with the Human Resources Department to review the hiring process of employees in ASD-W. There were no concerns to note and all information was provided.

Policy Committee Update

The **Policy Committee** reported that they are now just started to collect policies that need to be reviewed and a meeting will soon be held.

Superintendent Evaluation Update

The **Evaluation Committee** reported to have just finished their report and an update will be made available at the Public meeting in June 2017.

Minister's Excellence in Teaching Awards

A committee will meet after the June 9, 2017 application deadline to select an educator for the award. This committee will consist of Terry Pond, Heather Hogan and Sean Winslow. The Chairperson will be Terry Pond.

MOTION

.....the committee submit names on behalf of the DEC for the Minister of Excellence Awards.

Moved: Mark Noël

Seconded: Terry Pond

Motion Carried

Public Comments:

It was asked how much an additional classroom would cost. Shawn responded that a portable classroom currently cost \$100 k – \$150 K, however, the cost of a permanent classroom is unknown at this time.

The Bath Community expressed their concerns with the lack of space not being addressed and they asked if the architecture could tweak the design to move the music room from the current location to another location. Councillor Kimberley Douglass made the public aware that the District Education Councils make their recommendation to Department of Education and Early Childhood Development, however, The Department of Education and Early Childhood Development (EECD) make the final decision.

It was asked how much funding was needed for asbestos removal and how much was remaining for renovations. Shawn confirmed that the cost of asbestos removal would cost \$150K of the \$3M project.

Rebecca Darrah, Director of the Bath Family Learning Centre, stated that they were not a non-profit daycare and that they daily collaborate with staff and administration of the Bath Community School.

Darren MacKenzie thanked the Council for their support in recommending a new Hanwell School on the Capital Project Lists. Councillors wanted to go on the record in saying that they have concerns with the Provincial Government of NB following the correct process and building a new school in the Hanwell.

Councillor Sean Winslow noted that Councilor Wallace Carr who represents the Burton Elementary School, was not in attendance tonight, so the motion to not study this school was commendable.

Closing Comments:

The Superintendent acknowledged the district staff in attendance tonight.

The Academic Excellence report will be postponed until the next Public Dec Meeting in June.

Dianne Kay informed the Councillors of an invitation to attend a meeting prior to the next public DEC meeting on Thursday, June 8, 2017 from 2:00 p.m. – 4:00 p.m. to review the work completed on the District Improvement Plan (DIP) and Positive Learning Education Plan (PLEP). Councillor Kimberley Douglass and Councillor Terry Pond confirmed their interest in attending.

Date for Next Public Meeting:

The upcoming Public DEC Meeting will be held at the **Fredericton Education Council, Thursday, June 8th at 6:30 PM**

Adjournment

Councillor Miriam Grant motioned to adjourn the public meeting at **9:25 p.m.**

Kimberley Douglass

Kimberley Douglass, Chairperson, DEC

June 13, 2017

Date

Carol Clark-Caterini

Carol Clark-Caterini, Secretary, DEC

June 13, 2017

Date